

Team Advocacy Inspection

Date: 3-21-2024

Location: Ford Manor

Conducted by: Alicia Kearse, DRSC Team Advocate



Facility Information

Ford Manor is located at 7631 Ritter Road, Walterboro, SC 29488, in Colleton County. The facility is licensed for ten beds and had three residents during the Team's visit. The DHEC license posted was current with an expiration date of 09/30/24, and the administrator's license was posted with the Administrator listed as Patricia Benton with an expiration date of 06/30/24. The facility's current written emergency plan was not available for review onsite but was requested and provided. In an emergency, the facility will evacuate to Longwood Plantation Home located at 1687 Longwood Drive, Orangeburg, SC, 29118. An exit interview was conducted with Staff.

Overview of Visit

During the Team's visit, three residents were interviewed, medications were reviewed, the medication administration record was reviewed, the facility was toured, and staff were spoken with. The current menu was **not posted**; per staff, it

was locked in the office. The meal served was sandwiches, vanilla ice cream, and a drink. There was no substitution menu posted. The team observed lunch.

Report Summary

The Residence's water temperature was 115.0 degrees. During the facility tour, the Advocate observed a key left in the Sharpes Disposal Box in the resident's Bathroom. This was immediately brought to the Staff on site's attention and discussed. The most recent DHEC Inspection was not available for review onsite, the recent HVAC Inspection was not available for review onsite, the recent Fire Alarm Inspection was Not Available for Review Onsite, the most recent Sprinkler Inspection was not available for review onsite, the most recent Annual TB risk Assessment Inspection was not available for review onsite, and the current Emergency Evacuation Plan was not available for review onsite. Fire drills were not available for onsite review. See Medication and Storage for Medication Overview. A photograph of the resident's lunch has been inserted for review, and one resident reported that the lunch was "decent." Resident files were unavailable for review onsite for any resident and had to be requested for all three residents. All files were locked in the Administrator's office, and the Staff on site had no access. The requested information received for Resident A is missing except for a Current Care Plan. Resident **A's** 72 Hour Assessment was received. The requested information received for Resident B is missing except for the Current Physical Exam and their Admission TB Test. One resident reports not receiving a monthly allowance. Per review of the information received, the facility is not over any of the resident's Personal Funds. A complete staff record was Unavailable for review onsite (to include Annual-In-Service-Training, CPR/First-Aid, TB Test, SLED Background Check, Hire Date, and Resident Initial Contact Date).

Areas of Commendation

- Staff were available during the inspection.
- The facility had a large, covered porch with seating for residents.
- The facility had various sitting areas for the residents.
- The main sitting area included a TV, comfortable-looking chairs, and wall art.
- A current activities calendar was posted; current activities include Morning Exercises, Personal Time, Reaching out to Family and Friends, Current Events, and Movies.

Areas Needing Improvement

Health/Safety

- The key was left in the Sharpes disposal box in the resident's bathroom. The advocate had the Staff remove it. The advocate advised about the safety hazards and potential dangers of leaving the key in the box, even if done mistakenly if residents were to come upon it.

Supervision & Administrator

- Most Recent DHEC Inspection was not available for review onsite.
Requested: Received
- Most Recent HVAC Inspection was not available for review onsite.
Requested: Received
- Most Recent Fire Alarm Inspection was not available for review onsite.
Requested: Received
- Most Recent Sprinkler Inspection was not available for review onsite.
Requested: Received
- Most Recent Annual TB Risk Assessment Inspection was unavailable for onsite review. **Requested: Received**
- The Current Emergency Evacuation Plan was not available for review onsite.
Requested: Received
- Fire drills were not available for onsite review. They were requested but not provided. It cannot be determined if they are completed per standard.

Residents' Rights

- No concerns noted.

Recreation

- No concerns noted.

Residents' Activities of Daily Living (ADLs)

- One resident reports wanting to move.
- One resident reports needing dentures.

Medication Storage and Administration

- For Resident **A's** medications, per MAR review and staff report, medications were signed in advance on 3-25-24 for 2-25-24. Per the staff report, the pharmacy told the facility to correct MAR; there is no written documentation of mistakes or corrections, only verbal by staff in the facility. Medications signed in advance on 3-25-24 include Carvedilol 25 MG Tablet taken 2X daily, Eliquis 5MG Tablet taken 2X daily, Metformin 500 MG Tablet, taken 2X daily, Acetaminophen 500 MG tablet taken 2X daily, Tramadol HCL 50 MG Tablets taken 2X daily, Levetiracetam 1000MG Tablets taken 3X daily, Gabapentin 300 MG Capsules taken 3X daily, Amitriptyline HCL 100 MG taken 1X daily, Atorvastatin 80 MG Tablet taken 1X daily, Anoro Ellipta 62 5-25MCG (1 Puff by Mouth Daily), Colace 100 MG Capsule 1X Daily, Hydrochlorothiazide 25 MG 1X Daily, Furosemide 20 MG Tablet 1X daily, Amlodipine Besylate 10 MG 1X Daily, Levothyroxine 75 MCG tablet 1X daily, Lisinopril 10 MG tablet taken 1X daily, Sertraline HCL 100 MG tablet two tablets taken 1X daily, Voltron 1% Gel applied to resident's right hip and suitable knee 4X daily and resident A's Melatonin 3 MG tablet given 1X daily. Resident A's Melatonin 3 MG tablet was not available for review onsite. Per staff onsite, unsure when

Resident A last had medication and if medication had been re-ordered. Per MAR, medication was last given on 3-20-24 at 8 PM.

- For Resident **B's** medications on 3-21-24, resident's 8 pm medications were signed for in advance by staff. Staff on site contacted the Administrator by phone, who stated the resident requested to take the medicines early. The administrator approved the request, and the resident was given the medications early. Medications given early include Trazadone 150 MG tablet (Per MAR resident is to take one tablet every night at bedtime for insomnia), Rosuvastatin Calcium 20 (Per Mar, resident is to take one tablet daily in the evening) and Olanzapine 20 MG Tablet (Per MAR, medication is to be given every night at bedtime one tablet).
- After reviewing the medication storage area, staff reported that Resident C had medications that were no longer in use, which the resident had arrived with. The medications were in a plastic bag, and the Advocate observed various loose pills. The advocate advised, following Regulations, to discard medications no longer in use. Per the Administrator's report, medications will be returned to the facility where the resident arrived.

Meals & Food Storage

- See below photo of lunch.
- One resident reports the food being decent.



Resident Records

- Resident files were unavailable for review onsite for any resident and had to be requested for all three residents. All files were locked in the Administrator's office, and the Staff on site had no access.
- Requested information received for Resident **A** except for a Current Care Plan. A 72 Hour Assessment was received.
- Requested information received for Resident **B** except for the Current Physical Exam and the Admission TB Test.

Resident Personal Needs Allowances

- One resident reports not receiving a monthly allowance.

Appropriateness of Placement

- No concerns noted.

Personnel Records

- A complete staff record was unavailable for onsite review (including annual in-service training, CPR/first-aid, TB test, SLED background check, hire date, and resident initial contact date). **Requested: Not Received**
- Per staff records, they are locked in the Administrator's office, with staff having no access.
- SLED criminal record checks were provided with the name visible. The DOB and Social Security Numbers were redacted, and the check date was either missing or not visible. No additional missing information was provided.

Housekeeping, Maintenance, Furnishings

- No concerns noted.

Additional Recommendations

- Additional precautions to ensure safety when using Sharpes Disposal boxes.

Please Note: Residents listed in the report are assigned random gender identification. This is to make the report easier to read. However, the gender does not identify the individuals in the report.

Disability Rights South Carolina

The Protection and Advocacy System for South Carolina
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